

ABERDEEN FAMILY YMCA EMPLOYMENT APPLICATION

Equal Opportunity Employer



The mission of the Aberdeen Family YMCA is to put Christian principles into practice that build healthy spirit, mind, and body for all.

ABERDEEN FAMILY YMCA

5 South State Street

Aberdeen, SD 57401

605-225-4910

VISIT www.aberdeenyumca.org

The YMCA is an equal opportunity employer and does not discriminate in recruitment, hiring, or other terms or conditions of employment on the basis of race, religion, national origin, sex, disability, age or any other status protected by law.



UNITED WAY
Northeastern
South Dakota

Personal Information

Date: _____

Please complete all sections. A Resume may be attached as additional information.

Last Name First Name Middle

Address Apt #

City State Zip

Phone (____) ____-____ Email: _____

If offered employment, can you provide proof of authorization to work in the US? Yes No

Are you over the age of 18? ____ Yes No

Have you ever worked for the YMCA? ____ Yes No

- If Yes, reason for leaving:

Have you ever been known by another name: ____ Yes ____ No

- If Yes, what name:

Do you have any relatives or current household members that currently work at the YMCA? ____ Yes ____ No

- If Yes, who:

If hired by the Aberdeen Family YMCA, you will be asked to sign an authorization for a criminal background check and/or an investigation of your driving record including verification of your valid driver's license.

Will you agree to sign this authorization? ____ Yes ____ No

Your interest in working at the Aberdeen Family YMCA

What **position** are you applying for: _____

Alternate **position** you might be interested in: _____

Date available to start work: _____

Seeking part-time work or full-time work: ____ part-time ____ full-time

If **part-time**, how many hours per week are you seeking: _____ per week.

Aberdeen Family YMCA Hours of Operations

- Staff arrive 30-15 min prior to opening hours
- Hours adjust to 9pm M-F close June-August (Memorial Day – Labor Day)

<u>Sunday</u>	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>
12:00 pm-6:00 pm	5:00 am - 10:00 pm	5:00 am-10:00 pm	5:00 am-10:00 pm	5:00 am-10:00 pm	5:00 am-9:00 pm	7:00 am-6:00 pm

Hours you would be available to work within our YMCA Hours of Operation

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
_____	_____	_____	_____	_____	_____	_____

If applying for Child Watch, Rails or custodial positions these have hours of operation that will be more specific to those areas within the general YMCA hours of operation.

Aberdeen Youth Development Center (YDC) Hours of Operations

- Staff arrive 15 minutes prior to opening hours

<u>Sunday</u>	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>
NA	7:00 am - 6:00 pm	7:00 am - 6:00 pm	7:00 am - 6:00 pm	7:00 am - 6:00 pm	7:00 am - 6:00 pm	NA

Hours you would be available to work within our YDC Hours of Operation

Monday	Tuesday	Wednesday	Thursday	Friday
_____	_____	_____	_____	_____

What unique qualifications, skills, experience or interests would you bring to the YMCA?

Why would you like to work at the YMCA?

Describe any NON-employment experience such as school or volunteer activities that might strengthen your application:

Education / Training / Certificates

High School Name and Location: _____

Diploma: _____ Yes _____ No _____ In Progress

College/University/Trade School Name and Location: _____

Degree: _____ Yes _____ No _____ In Progress

Major Course of Study: _____

Safety and Job Specific Certifications: (ex: CPR, Personal Training, Red Cross Lifeguard, etc.)

_____ Date Obtained: _____
_____ Date Obtained: _____
_____ Date Obtained: _____

Employment

(Please give an accurate, full-time and part-time employment record. Start with your present/most recent employer.)

Employer: _____ Phone: _____
Address: _____ Hourly Rate: _____
Job Title: _____
Supervisor's Name: _____ Title: _____
Employment Dates: Start _____ End _____
Describe the work you do/did and include skills that could apply to a YMCA position:

Employer: _____ Phone: _____
Address: _____ Hourly Rate: _____
Job Title: _____
Supervisor's Name: _____ Title: _____
Employment Dates: Start _____ End _____
Describe the work you do/did and include skills that could apply to a YMCA position:

Employer: _____ Phone: _____
Address: _____ Hourly Rate: _____
Job Title: _____
Supervisor's Name: _____ Title: _____
Employment Dates: Start _____ End _____
Describe the work you do/did and include skills that could apply to a YMCA position:

References (Please provide two Professional and two Personal references that you have known for more than two years. Do NOT use relatives for references.)

Personal Reference: _____ Professional Reference: _____

Name/Title: _____ Relationship: _____
Organization: _____ Phone: (____) _____ - _____

Personal Reference: _____ Professional Reference: _____
Name/Title: _____ Relationship: _____
Organization: _____ Phone: (____) _____ - _____

Personal Reference: _____ Professional Reference: _____
Name/Title: _____ Relationship: _____
Organization: _____ Phone: (____) _____ - _____

Personal Reference: _____ Professional Reference: _____
Name/Title: _____ Relationship: _____
Organization: _____ Phone: (____) _____ - _____

Any additional information that you would like to provide:

Please ensure that all information is completed. Thank you for your application.

Please Read and Sign

By my signature below, I promise that the information provided in this employment application (and accompanying resume or documentation, if any) is true and complete, and I understand that any false or misleading information or significant omissions may disqualify me from further consideration for employment, and may lead to my dismissal from employment if discovered at a later date. I agree to immediately notify the Aberdeen Family YMCA if I should be convicted of a felony, or any crime involving dishonesty, breach of trust, controlled substances, sexual misconduct, abuse, or violence, while my job application is pending, or during my period of employment, if hired.

I authorize any person, school, current employer, past employer(s), and organizations named in this application (and accompanying resume, if any) to provide the Aberdeen Family YMCA with any information and opinion requested by the YMCA in connection with any application, and I release such persons and organizations from any legal liability in making such statements.

I understand that this application does not create a contract of employment. I understand that, if hired, I am obliged to comply with any and all current and subsequently adopted YMCA policies. I understand and agree, that, if hired, my employment is for no definite period of time, and may, regardless of the date of payment of my wages or salary, be terminated at any time for any reason, with or without notice. I understand that no person is authorized to change any of the terms mentioned in this employment application. I understand that the YMCA is not obligated to retain this application for future openings. I acknowledge that I have read the above statements and understand them.

Applicant's Signature: _____ Date: _____