# **Child Watch**

Short- Term, Drop In Child Care
Aberdeen Family YMCA

## **Policy and Procedures**

Aberdeen Family YMCA 5 S. State Street Aberdeen, SD 57401 605.225.4910



The YMCA Child Watch is a short- term child care available to parents participating in YMCA activities or programs. We provide care for children from six weeks to six years old. Children may attend our facility for a maximum of two hours and parents must remain in the YMCA and be accessible in the event of an emergency.

#### Registration

You will be required to complete a registration form when your child begins at Child Watch. This form contains information about your child and your family and will be used in case of emergency. Please notify the staff of any changes of information on your child's form.

#### **Child Watch Hours & Rates**

#### **Labor Day- Memorial Day Hours**

Monday and Wednesday: 8:00am-1:00pm and 4:00pm-7:45pm Tuesday and Thursday: 8:00am-1:00pm and 4:00pm-7:30pm

Friday: 8:00am-1:00pm Saturday: 8:45am -11am

#### Memorial Day- Labor Day

Monday and Wednesday: 8:00am-1:00pm and 4:00pm-7:45pm Tuesday and Thursday: 8:00am-1:00pm and 4:00pm-7:30pm

Friday: 8:00am-1:00pm

Child Watch will close on storm days if a "no travel advisory" is issued by the City of Aberdeen. Please call if you have questions regarding the weather 605.225.4910

#### Rates

For YMCA Members:

\$2.00 per hour/ first child

\$1.00 per hour/ each additional child (from the same family)

#### Payment

Payment via credit slip is required and available for purchase at the Member Services Desk. The credit slip is **non refundable** 

#### Sign in and Out Procedure

For the safety of children, every parent or guardian using Child Watch service will be required to sign in and sign out on the log sheets in the Child Watch area. If another person is picking up your child, please inform the staff. That person must be authorized on your child's registration form. Please allow plenty of time prior to your class start time to complete the process.

#### **General Information**

#### Diapering

Parents are asked to leave their child with a full tummy and clean diaper. If needed, staff will change diapers, but parents must provide diapers and wipes. If your child is in the process of potty training, please bring a pull up and/or a change of clothes in case of an accident.

#### Food

Food is **not** allowed in Child Watch, with the exception of bottles and sippy cups.

#### Illness

For the safety of other children/ staff, your child will not be able to stay in Child Watch if any of the following are present:

- Watery, inflamed eyes, or any eye discharge
- Deep, severe cough
- Heavy or discolored nasal discharge
- Vomiting/ Diarrhea
- Rash/ Unusual skin condition
- Fever above 99 degrees
- Lethargic
- Children must be symptom free for 24 hours before returning to Child Watch

#### **Playtime**

Interaction is important in our Child Watch program. Your child will play with other children and caregivers. We will provide some structured activities such as reading, crafts and games. We have art supplies, blocks, books, music and toys to stimulate imaginations. Your child will be treated in a friendly, positive and courteous manner.

#### Personal Items

- Please label all items belonging to your child.
- Please do not allow your child to bring toys, money, and other items from home as these objects can get lost and pose a danger to small children We are not responsible for lost or broken items
- Due to sanitary reasons, pacifiers must be attached to the child with pacifier clips

#### **Upset Child**

If a Child Watch staff is unable to console a child after 10-15 minutes of continuous stress, the parent/ guardian will be contacted and asked to pick up the child from Child Watch. If you would like us to locate you after a shorter period of time, please let a staff member know.

### **Upset Child**