

Aberdeen Family YMCA

Employment Application

Equal Opportunity Employer

Mission

The Aberdeen Family YMCA is a not-for-profit community service organization dedicated to enhancing the spirit, mind and body of all persons through quality leadership, programs, services and facilities.

Vision

Building strong kids, strong families, strong communities



Aberdeen Family YMCA
5 South State Street
Aberdeen, SD 57401
605-225-4910



Personal Information

Date: _____

Name (Last, First, Middle)

Social Security Number

Current Address

City

State

Zip

Home Phone (including area code)

Cell Phone (including area code)

If employed, can you provide proof of US citizenship? Yes No

Are you over 18 years of age? Yes No

Have you been known by another name? Yes No If yes, what name? _____

Have you ever worked for the YMCA before? Yes No

If yes, reason for leaving? _____

Are you acquainted with anyone who is or was employed by the YMCA? Yes No

If yes, who? _____

Have you been convicted of a crime (other than traffic violations) or been imprisoned during the last seven years? A conviction will not necessarily disqualify you from employment.

Yes No If yes, please explain: _____

If hired by the YMCA, a criminal background check or an investigation of your driving record, including verification of your valid drivers license, may be conducted. Is this acceptable?

Yes No If no, please explain: _____

Your Interest in the YMCA

What position (s) are you applying for? _____

Date available to start work: _____

What hours are you available for work? (check all that apply)

Mornings Daytime Evenings Weekends

What unique qualifications, skills, experience or interests do you bring to the YMCA?

Why would you like to work for the YMCA? _____

Education and Training

High School Name & Location

College/University Name & Location

Degree (s) Earned/Dates Attended

Trade/Technical Training Organization Name & Location

Degree (s) Earned/Dates Attended

Special training & skills: _____

Certification (s)

Date (s) Completed

Employment (Please give an accurate, full-time & part-time employment record. Start with your present or most recent employer. Please attach an explanation of any gaps in employment.)

1. Employer _____ Telephone _____

Address _____

Supervisor's Name & Title _____

Hourly Rate:

Starting _____ Final _____

Employment (Month/Year):

From _____ To _____

Describe the work you do or did (include skills that you could apply at the YMCA): _____

Explain your reasons for leaving: _____

May we contact this employer? Yes No If no, please explain: _____

2. Employer _____ Telephone _____

Address _____

Supervisor's Name & Title _____

Hourly Rate:

Starting _____ Final _____

Employment (Month/Year):

From _____ To _____

Describe the work you do or did (include skills that you could apply at the YMCA): _____

Explain your reasons for leaving: _____

May we contact this employer? Yes No If no, please explain: _____

3. Employer _____ Telephone _____

Address _____

Supervisor's Name & Title _____

Hourly Rate:

Starting _____ Final _____

Employment (Month/Year):

From _____ To _____

Describe the work you do or did (include skills that you could apply at the YMCA): _____

Explain your reasons for leaving: _____

May we contact this employer? _____ Yes _____ No If no, please explain: _____

Professional References (must have known applicant 2 years or more / NO relatives)

1. Name/Title _____ Telephone _____

Organization _____ Address _____

Relation to Applicant _____

2. Name/Title _____ Telephone _____

Organization _____ Address _____

Relation to Applicant _____

3. Name/Title _____ Telephone _____

Organization _____ Address _____

Relation to Applicant _____

Additional Information of Importance in Applying for this Position:

Voluntary Information

For Insurance Purposes: Date of Birth: _____ Drivers License #: _____

In case of emergency, please contact:

Name: _____ Address: _____

City: _____ State: _____ Zip: _____

Relationship: _____ Phone: _____

Please Read and Sign

By my signature below, I promise that the information provided in this employment application (and accompanying resume or documentation, if any) is true and complete, and I understand that any false or misleading information or significant omissions may disqualify me from further consideration for employment, and may lead to my dismissal from employment if discovered at a later date. I agree to immediately notify the Aberdeen Family YMCA if I should be convicted of a felony, or any crime involving dishonesty, breach of trust, controlled substances, sexual misconduct, abuse, or violence, while my job application is pending, or during my period of employment, if hired.

I authorize any person, school, current employer, past employer (s), and organizations named in this application (and accompanying resume, if any) to provide the Aberdeen Family YMCA with any information and opinion requested by the YMCA in connection with any application, and I release such persons and organizations from any legal liability in making such statements.

I understand that this application does not create a contract of employment. I understand that, if hired, I am obliged to comply with any and all current and subsequently adopted YMCA policies. I understand and agree, that, if hired, my employment is for no definite period of time, and may, regardless of the date of payment of my wages or salary, be terminated at any time for any reason, with or without notice. I understand that no person is authorized to change any of the terms mentioned in this employment application.

Applicant's Signature _____ Date _____

*******FOR EMPLOYER USE*******

Starting Date _____ **Starting Pay** _____

Pay Increases:

Date _____ **Amount** _____

Date _____ **Amount** _____

Release Date _____ **Reason for Leaving** _____

HOURS OF AVAILABILITY

<u>Monday</u> Hours of Operation 5:30 am – 10:00 pm	<u>Tuesday</u> Hours of Operation 5:30 am – 10:00 pm	<u>Wednesday</u> Hours of Operation 5:30 am – 10:00 pm	<u>Thursday</u> Hours of Operation 5:30 am – 10:00 pm	<u>Friday</u> Hours of Operation 5:30 am – 9:00 pm

<u>Saturday</u> Hours of Operation 7:00 am – 6:00 pm	<u>Sunday</u> Hours of Operation 12:00 pm – 6:00 pm